

## Directors Meeting 31.11.21

Mr T Stephens Commodore opened the meeting by welcoming the new directors & commenting that, he felt the company was in good hands.

The first agenda item was the role of the directors. It was agreed that this role is the strategic management of the club as specified in the articles, leaving the operational matters, to the respective House Committee sub-committees. Some of the directors would have a “supervisory” role with each of the sub committees.

It was agreed the directors should have a light touch on the helm when dealing with the HC, whilst recognising that they are responsible to all members of the company for the successful management of the company including financial & legal matters.

There was agreement that it is important to carry the HC with the board. Whilst recognising that no successful business is managed by consensus opinion of many people.

The second agenda item was the individual responsibilities of the directors. The following was agreed:

Terry Stephens (TS)- Social, Ladies who Launch, Wednesday workshops, Club oversight, & Premises

Liam McGrath (LM)- Racing, Cruising, Development of Club activities including partnerships with other organisations, training Moorings, Regalia.

Martin Bradley (MB)- Bar Staff, Communications, IT, membership

Patrick Farrell (PFS) -Company Secretary, Club Administration & Insurance

Paul Fowler (PFT) -Salaries, Accounts, financial oversight

It was also agreed that each director would produce a detailed job description for their role.

The third agenda item was finance:

Paul Fowler (PFT) advised that he has received all the required documentation from Peter Dallow.

PFT felt that he needs to expand his team with volunteers to future proof it & enable succession planning.

LM was concerned about the quality, delivery & advertising of the Club Regalia. It became part of his portfolio.

TS advised that he had plans to modernise certain aspects of the club which would involve substantial expenditure. MB felt that we should not be spending large amounts of money until we knew what the membership retention was. This was because the club has traditionally covered its basic running costs from the membership fees. This was agreed by all and MB stated that it would most likely be mid-February before we know an accurate renewal figure

It was agreed that once a member achieved senior status the family unit should qualify for the senior rate.

PFS agreed to take on the insurance portfolio.

The fourth agenda item was staff & Volunteers.

It was agreed that the management of the staff was a director's responsibility under the leadership of MB.

TS reported that Francis Griffiths had agreed to take on cruising lead role. As she is a fairly new member, and not known by many cruisers. She would need a good support team which TS & PFS agreed to organise.

LM felt that a WhatsApp group would be of use for all cruising members & in particular outport ones, so that pop ups could be organised at short notice.

The fifth item: Pilates

It was agreed that the Pilates classes were very popular with the members & should be continued.

A.O.B

There was a discussion about sending out E mails to the members which were not directly related to a club event. It was agreed that an individual could send

out an E mail to the members so long as it was about an existing club event or a new one approved by the directors/HC

Club yearbook: This will be overseen by MB, Mark the club manager has agreed to co-ordinate,