



MYLOR YACHT CLUB

EVACUATION PROCEDURE

ON DISCOVERING A FIRE:

FIRE TRAINED MEMBERS ASSEMBLE AT THE BAR WITH FIRE PACK AND HI VIZ VESTS

DIVIDE ROLES AS FOLLOWS:

- **PHONE FIRE BRIGADE**
- **SET OFF ALARM (IF NOT ALREADY ACTIVATED)**
- **IF THE FIRE IS SMALL AND YOU FEEL CONFIDENT TO DO SO, TACKLE WITH A FIRE EXTINGUISHER**
- **USHER PEOPLE THROUGH APPROPRIATE EXIT(S), TO ASSEMBLE IN FRONT OF CASTAWAYS AND WELL AWAY FROM THE ROUTE OF FIRE VEHICLES**
- **THE LIFT WILL BE DEACTIVATED AUTOMATICALLY, SO DISABLED PEOPLE WHO CANNOT SAFELY USE THE STAIRS SHOULD REMAIN ON THE TERRACE UNTIL RESCUED BY THE FIRE BRIGADE**
- **IF PRACTICABLE, CHECK OTHER AREAS OF THE CLUBHOUSE, ie GALLEY, CHART ROOM, CLOAKROOM, TOILETS WITHOUT ENDANGERING YOURSELF**
- **QUESTION ASSAMBLED EVACUEES AS TO WHETHER THEY THINK ANYONE DID NOT GET OUT OF THE BUILDING, NOTIFY FIRE BRIGADE ACCORDINGLY**